



Facilitator Checklist

- ❑ Info Desk
 - Brochures
 - Temperature/clock/humidity meter
 - Cleaning Supplies
 - Question Cards
 - Keys and Tools
 - Task Lists
 - Lost and Found Bin
- ❑ Cleaning eyepieces
 - Supply bucket
 - What to clean? Microscopes, Refractometers, & Kaleidoscopes
- ❑ Microscope maintenance
 - Adjusting focus, moving specimens under scopes
 - Checking that eyepieces are firmly attached
 - Lost rubber rings around eyepieces
- ❑ Replacing empty Kimwipe boxes
 - Kimwipe supply at info desk
- ❑ Key spots to check on and clean throughout day
 - Nectar Exhibit (Plant Lab)
 - Pitcher Plant Exhibit (Cloud Forest)
- ❑ Chocolate Demonstration
 - Flip book of photos
 - Flow chart
 - Smell Jars
 - Background Info
- ❑ Flower Dissection Station
 - Microscope
 - Dissection tools
 - Flower Diagram
 - Flowers
 - Background Info
- ❑ Bog Demo Station
 - Video scope and monitor
 - Other tools – dissection mat, probe, scissors
 - Plant materials—flytraps or pitcher plants
 - Background materials
- ❑ Shutting down whole building at end of day
 - Shutdown Checklist

