



## Shutting down the Conservatory

- ❑ Gather trash from cans at the Nectar Exhibit (plant lab) and the Info Desk. Dispose of in large trash can in the Head House.
- ❑ Turn off carnivorous plant videos in Bog (turn off surge protector in large gray box mounted on Head House wall).
- ❑ Close any open windows (most often in Bog).
- ❑ Put acrylic lids over the eyepieces of microscopes in Plant Lab (6) and Cloud Forest (1).
- ❑ Put black vinyl covers on the spice exhibits along Rotunda path.
- ❑ If it was used, put flower dissection microscopes in large clear box under Info Desk.
- ❑ Put scent bowls at Info Desk back into plastic bin to keep them from getting damp overnight.
- ❑ Put brochure holder into a covered cubby to avoid dampness.
- ❑ Put clock/thermometer at Info Desk into top drawer so it doesn't get rained on.
- ❑ Turn off all other exhibits by flipping the two switches behind the Info Desk.
- ❑ Use Simple Green and a towel to wipe stickiness off of the Nectar Exhibit in the Plant Lab.
- ❑ Ask Security Guard to take any items that have been turned in to the Lost and Found bin.
- ❑ Exit through any of the doors on the north side of the Rotunda—they should lock behind you after you push out of them.

