Preparing for Your School Program

Dear Educator:

We are excited your students will participate in one of our programs. Read over the following guidelines so you, your chaperones, and your students can get the most out of your upcoming visit.

- **Arrive between 9 – 9:30 AM. All tours begin at 10:00 AM and will end at 11:30 AM.**
  - Allow sufficient time for the bus trip to The Huntington, including freeway traffic, bus unloading, and a bathroom stop so you will be ready to start your program on time.
- **Use the provided bus route map to The Huntington to avoid being ticketed (see last page.)**
- **Remain on your bus until a staff member boards to greet you and give instructions.**
- **If driving in private cars, please gather at the entry grove outside of admission. A staff member will check in and, once your entire group has arrived, will send you on your tour.**
  - If traveling in private cars, please coordinate your arrival time with your drivers. All drivers must arrive at the same time. Late arrivals cannot be accommodated once the program begins.
- **Your class will be divided into groups when you arrive based on your group size and the number of docents available. We ask that you are flexible on the morning of your program while we assign docents to your small groups.**
- **Picnicking is restricted to our school lunch area near the bus drop off zone. You will be asked to store lunches and backpacks here until your school tour is completed.**
- **Your class is invited to continue their visit during public hours (until 5pm) at no charge. If you intend to extend your stay into public hours, please inform the staff member greeting your bus.**
- **One chaperone is required for every ten students at all times.** We can accommodate no more than one chaperone for every four students on the tour. All chaperones must be 21 years of age. Chaperones who exceed our ratio of one adult to four students will be required to purchase admission and cannot attend the 10-11:30 am program.
  - No infants or siblings will be allowed on the tour.
  - We ask that chaperones refrain from taking photos or using a cell phone during their program.
Preparing Your Students

- Students often feel more prepared when they start their Huntington experience in the classroom. Going over our Huntington Helpfulness guide (see below) lets students know what to expect when they arrive.
- If you want to get acquainted virtually before your visit, watch our short School Programs introductory video (https://vimeo.com/296954787/0008a824eb). You can explore more of the Huntington’s videos at vimeo.com/thehuntington.
- Explore our Teacher Resources - huntington.org/teacher-resources
- Don’t worry if your students aren’t experts on your program’s subject. In fact, our goal is to help teach students how to think about our collections and gardens—not what to think.
  - When students visit the Huntington for a school program they are asked to:
    - Observe & Describe – What do I see?
    - Explain & Interpret – What does it mean?
    - Reason with Evidence – What is making me think that?
    - Wonder & Question – What do I still wonder?

Huntington Helpfulness

As visitors to the Huntington (both students and chaperones), we ask for your help keeping our exhibits and grounds safe and clean.

1. Stay Together – Stick with your teacher or chaperone. Staying with your group helps your group spend more time touring and helps the Huntington staff keep you safe.
2. Hands (and Body) to Yourself – Keep your hands (and feet and body) to yourself. Students can help us protect the Huntington and our exhibits by not touching the artwork, the furniture, the sculptures, display cases, and the garden installations.
3. Indoor Voices – Use indoor voices to help your tour guide and chaperones talk with you. Keeping voices quiet also helps other visitors enjoy our public spaces.
4. Feet on the Path – Help us keep our gardens healthy and always stay on the paths.
5. Walk Inside and Outside – Walking, instead of running, helps keep our gardens and exhibits protected and keeps you safe in our buildings and gardens.
6. Gadgets Off – Turn off cell phones in the galleries and library during your program. During tours, no photography is allowed. No flash photography in any of the galleries or library. Photography in all the gardens is encouraged during public hours.

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Driving Directions to The Huntington for Buses
From the 210 Freeway

**IMPORTANT!**

There is only one legal bus route to The Huntington from the north.

The address for GPS is 1800 Orlando Avenue.

Police may ticket you if you do not follow this route.

**Arriving and Exiting The Huntington:**
Buses and trucks are not permitted on Allen Ave. north of California.
You must use the legal truck and bus route as noted.

- **Arriving:** Exit the 210 at Sierra Madre Blvd.; West on California Blvd.; South on Allen Ave. into the Huntington gate.
- **Exiting:** North on Allen Ave.; East on California Blvd.; North on Sierra Madre Blvd. to the 210 Freeway.
- **All trucks and buses on Allen north of California are subject to citation.** Note: Buses must turn off engines while parked at The Huntington.

**San Bernardino Freeway I-10:** Take San Gabriel Blvd exit north; turn left (west) on California and left again on Allen; proceed south 2 blocks to The Huntington gate.

Bus route through the parking lot to Passenger Drop-off is highlighted on the left.